

DIRECTOR INSIGHT COURSE

ABOUT THE COURSE

This program has been designed for the purpose of supporting the directors of non profit organisations and trustees of organisations. It provides improved lenses on the activities of the organisation to assist the directors and trustees to become effective in their role. This is done through enabling the members to more easily grasp the processes, procedures and aims of the organisation, which will in turn help to boost their confidence in decision making. In addition it helps them understand organisation's objectives and operations.

KEY AREAS COVERED

Business Plan Analysis

- ⇒ Techniques to analyse the current business situation.
- ⇒ Determine and describe agreed short and long term organisational objectives.
- ⇒ Evaluate the gap analysis and make recommendations for bridging the gap.
- ⇒ Evaluating the business plan
- ⇒ Review and monitor the implementation of the business plan and adapt the plan accordingly.

Risk and Regulatory Framework

- ⇒ Risk Management Plan
- ⇒ The risk management process including assessment, response, monitoring, assurance, reporting
- ⇒ Common problems re risk and how these can be addressed
- ⇒ Introduction to regulatory universe for compliance.

Evaluation of Business Finances

- ⇒ Understanding the various components of financial statements, namely the income statement, balance sheet, cash flow statement accounting policies and other notes.
- ⇒ How to relate the various components of the financial statements with each other.
- ⇒ The requirements of certain accounting standards that directors should be aware of.
- ⇒ Evaluation of budgets
- ⇒ Responsibility of Directors towards Financial Statements

Managing business performance

- ⇒ Understanding the management approach
- ⇒ Framework for monitoring of performance
- ⇒ Analysis of the specified goals of the business.
- ⇒ Identify the factors affecting performance of the business.
- ⇒ Assess the performance of the business in meeting its objectives.
- ⇒ Evaluate the effectiveness of the potential improvements initiatives to the business.

INVESTMENT

2 Days—R3 900 per person

HOW TO ENROLL

Book Online—You can book online at www.alchemyhub.co.za

Call us—Please call us at 071 643 3855 or e-mail

admin@alchemyhub.co.za

OVERVIEW—ALCHEMY HUB INSTITUTE

Alchemy Hub Institute is a division of Alchemy Hub (Pty) Ltd that focuses on training and business advisory. Activities within this division include candidate attorney Board Exam training, MBA (Master of Business Administration) /MBL (Master of Business Leadership) coaching and support, Executive Project Management training as well as other general short courses. SETA Accreditation for the business advising operation offered is pending.

PRESENTERS



Dr. Andile Mtotywa

Co-founder and Director at Alchemy Hub, Andile is an experienced Executive with more than 12 years corporate experience. He is a Registered Training Assessor, a coach and an international presenter, a strategy facilitator and a Lean Six Sigma Black Belt.



Ms. Vuyi Mtotywa CA(SA)

Vuyi is a Commercial Director at Alchemy Hub and a General Tax Professional having experience as an instructor of the Bookkeeping course for Attorneys and other courses.



Mr Goodman Mtotywa

Goodman is an Executive Consultant at Alchemy Hub and a seasoned practising attorney for over 12 years having expertise in areas of Commercial and Labour Law. He conducts training in Bookkeeping for Attorneys as well as Administration of Estates.

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